

DIRECTIVES

Event ID: 15729
Revised Version:
14/03/2018

Dear FIG affiliated Member Federation,

Singapore Gymnastics, the Gymnastics Federation of **SINGAPORE (SGP)** is pleased to invite your Club / Federation to participate in the aforementioned International Event.

DISCIPLINE	Rhythmic Gymnastics (RG)						
HOST FEDERATION	Singapore Gymnastics Email: mne@singaporegymnastics.org.sg Tel: (65) 6258 4851 Event Website: http://www.singaporegymnastics.org.sg/singaporeopen/						
EVENT COORDINATOR	Miss Tan Kee Yuen Email: mne@singaporegymnastics.org.sg						
LOCATION	Singapore						
DATES	8th to 12th June 2018						
VENUE	Bishan Sports Hall 5 Bishan Street 14, Singapore 579783						
APPARATUS SUPPLIER	Janssen – Fritsen (Ref. 1790280)						
RULES AND REGULATIONS	The competition will be organised under the following FIG rules, as valid in the year of the competition, except for any deviation mentioned in these directives: <ul style="list-style-type: none"> • Statues • Technical Regulations • Code of Points and relevant newsletters • General Judges' Rules • Specific Judges' Rules • Doping Control Rules • Media Rules • Apparatus Norms • FIG Rules for Sanctioning (approval) of International Events • Advertising and Publicity Rules • FIG Licence Rules And subsequent decisions of the FIG Executive Committee						
FEDERATIONS INVITED	The Organising Member Federation will invite all FIG Member Federations in good standing.						
AGE CATEGORY	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">FIG Category</th> <th style="width: 50%;">Age Limits</th> </tr> </thead> <tbody> <tr> <td>International Junior</td> <td>13 – 15 (born 2003 – 2005)</td> </tr> <tr> <td>International Senior –</td> <td>16 & above (born 2002 or before)</td> </tr> </tbody> </table>	FIG Category	Age Limits	International Junior	13 – 15 (born 2003 – 2005)	International Senior –	16 & above (born 2002 or before)
FIG Category	Age Limits						
International Junior	13 – 15 (born 2003 – 2005)						
International Senior –	16 & above (born 2002 or before)						
FIG LICENCE	All gymnasts must have a current FIG licence valid until the end of the						

	event.								
REGISTRATION DEADLINES	Definitive Registration	23 rd March 2018							
	Nominative Registration	23 rd April 2018							
EVENT FORMAT	The competition consists of:								
	<p>Individuals</p> <ul style="list-style-type: none"> • Team Final • All-Around Final • Apparatus Finals <p>Individual All-Around will serve as the qualifications for the Individual Apparatus Finals.</p> <table border="1"> <thead> <tr> <th colspan="2">Awards & Competition Format</th> </tr> </thead> <tbody> <tr> <td>Team – Team Final</td> <td>3 – 4 gymnasts 12 routines, 10 best scores to count</td> </tr> <tr> <td>Individual All-Around (IAA)</td> <td>Top 3 awarded Maximum 2 per club/federation</td> </tr> <tr> <td>Individual Apparatus Finals (IAF)</td> <td> <ul style="list-style-type: none"> • Top 8 per apparatus proceed to IAF • Maximum 2 per club/federation • Top 3 awarded </td> </tr> </tbody> </table>		Awards & Competition Format		Team – Team Final	3 – 4 gymnasts 12 routines, 10 best scores to count	Individual All-Around (IAA)	Top 3 awarded Maximum 2 per club/federation	Individual Apparatus Finals (IAF)
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Individual Apparatus Finals (IAF)	<ul style="list-style-type: none"> • Top 8 per apparatus proceed to IAF • Maximum 2 per club/federation • Top 3 awarded 								
OTHER REGULATIONS	<ul style="list-style-type: none"> • A minimum of 3 teams are required for Team competition • There is no maximum number of gymnasts for IAA competition • If there are 3 or less gymnasts that are eligible for IAF, that apparatus medal will be awarded on Day 1, and there will be no IAF for that apparatus. 								
PROVISIONAL SCHEDULE	Wednesday, 6 th June	Arrival of Delegation							
	Thursday, 7 th June	Podium Training Orientation Meeting Judges Meeting							
	Friday, 8 th June	IAA – 2 apparatus (Hoop, Ball)							
	Saturday, 9 th June	IAA – 2 apparatus (Clubs, Ribbon)							
	Sunday, 10 th June	IAF (Hoop, Ball)							
	Monday, 11 th June	IAF (Clubs, Ribbon) Gala & Banquet							
	Tuesday, 12 th June	Master Class* for International Participants							
	Wednesday, 13 th June	High Performance Symposium* for Rhythmic International & Local Coaches Master Class* for Local Participants							
	Thursday, 14 th June	Departure of Delegation							
		*More details to be released at a later date							
JUDGES AND JURIES	<ul style="list-style-type: none"> • The participating member federation must send 1 or 2 qualified judges per discipline. • All judges must have a current valid FIG Brevet in the respective discipline RGI. • Failure to provide judges will result in a LOC charge of SGD\$1000 to the federation concerned. 								
ACCREDITATION	Each member of the delegation will be issued an Accreditation Pass entitling them to access required areas.								

MEDICAL SERVICES	First Aid Area available throughout the event Nearest Hospital – Tan Tock Seng Hospital (http://www.ttsh.com.sg/visitor-guide/)												
INSURANCE	The Host Federation, the Organizing Committee and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. The FIG Technical Regulations foresee that all participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. A copy of valid insurance (e.g. cover note or photocopy of valid policy) must be submitted by the Orientation Meeting.												
VISA	Please verify immediately with your travel agent or the Singapore Embassy or Consulate in your country if a visa is required for your travel to Singapore. The Organizing Committee will be happy to assist each Delegation member with an official invitation letter, provided that the request is made before Monday 23rd April 2018 to the LOC. The request must include the function, full name, gender, date of birth, citizenship and passport number, passport expiry date, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to.												
TRAVEL	The invited participating federations must pay for the travel costs of their delegation members. The Travel Schedule Form must be returned to the LOC by Monday 30th April 2018 .												
PACKAGE OPTIONS	<table border="1"> <thead> <tr> <th>Package</th> <th>Included</th> <th>Price</th> </tr> </thead> <tbody> <tr> <td>1</td> <td> <ul style="list-style-type: none"> ✓ Accreditation & Participation Fee ✓ Meal(s) at competition venue ✓ Certificate of participation ✓ Final Banquet </td> <td>SGD300 per person</td> </tr> <tr> <td>2</td> <td> <ul style="list-style-type: none"> ✓ Hotel Accommodation based on twin sharing with breakfast ✓ Welcome & Airport transfer ✓ Internal Transport ✓ Accreditation & Participation Fee ✓ Meal(s) at competition venue ✓ Certificate of participation ✓ Final Banquet </td> <td> SGD 850 per person for 6 nights +SGD75 per additional night </td> </tr> <tr> <td>3</td> <td> <ul style="list-style-type: none"> ✓ Hotel Accommodation based on Single Room with breakfast ✓ Welcome & Airport transfer ✓ Internal Transport ✓ Accreditation & Participation Fee ✓ Meal(s) at competition venue ✓ Certificate of participation ✓ Final Banquet </td> <td> SGD 1300 per person for 6 nights. +SGD150 per additional night </td> </tr> </tbody> </table>	Package	Included	Price	1	<ul style="list-style-type: none"> ✓ Accreditation & Participation Fee ✓ Meal(s) at competition venue ✓ Certificate of participation ✓ Final Banquet 	SGD300 per person	2	<ul style="list-style-type: none"> ✓ Hotel Accommodation based on twin sharing with breakfast ✓ Welcome & Airport transfer ✓ Internal Transport ✓ Accreditation & Participation Fee ✓ Meal(s) at competition venue ✓ Certificate of participation ✓ Final Banquet 	SGD 850 per person for 6 nights +SGD75 per additional night	3	<ul style="list-style-type: none"> ✓ Hotel Accommodation based on Single Room with breakfast ✓ Welcome & Airport transfer ✓ Internal Transport ✓ Accreditation & Participation Fee ✓ Meal(s) at competition venue ✓ Certificate of participation ✓ Final Banquet 	SGD 1300 per person for 6 nights. +SGD150 per additional night
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INTERNAL TRANSPORT	<ul style="list-style-type: none"> • For package 2 & 3, airport transfer will be arranged for the delegation • For package 2 & 3, delegations will be provided with a “Shuttle Service Schedule” to transport delegations to and fro hotel and competition venue • Package 1 will not be entitled to use the organised transport and will be responsible to arrive at the competition venue on time 												
ACCOMMODATION	Hotel (Package 2 & 3) <ul style="list-style-type: none"> • 4 stars hotel <p>The Accommodation Form must be returned to the LOC by Monday 23rd</p>												

	<p>April 2018 at the very latest, the hotel rooms will be allocated on a “first come, first serve” basis.</p> <p>The invited participating federation must pay for the accommodation expenses of their delegation members as per package prices above. Full fee is payable by 4th May 2018 after which, no refund is available. No accommodation will be booked without full payment.</p>								
MEALS	Meals are only provided as per package details. For meals not catered by Singapore Gymnastics, local eateries can be easily found around the hotel / competition venue.								
FINAL BANQUET	All overseas participants and officials are welcome to attend the Final Banquet								
ORIENTATION MEETING	<p>All Team Managers and Coaches are required to attend the Orientation Meeting:</p> <p>Date: 7th June 2018 Time: TBC Venue: OCBC Arena</p> <p>Team Manager to bring:</p> <ul style="list-style-type: none"> • FIG Licence of each gymnast • CD or USB with National Anthem • National Flag • A copy of valid insurance for all delegation members 								
MUSIC SUBMISSION	<p>Music submission to be done online with MP3 format only. More details will be communicated via email.</p> <p>Please submit each music file as follows:</p> <p>NOC_Apparatus_Last name_First name.mp3 Example: SGP_Hoop_KOH_Cheryl.mp3</p>								
SPECTATOR TICKETING	Tickets will be on sale through an online system until Sunday 20th May 2018 , but will also be available at the door during the event (cash sales only).								
MARKETING	FIG advertising and publicity norms must be respected								
MEDIA	Journalists and Photographers – Media Coordinator: sgoffice@singaporegymnastics.org.sg								
BANK ACCOUNT INFORMATION	<table border="1" style="width: 100%;"> <tr> <td>Payable to</td> <td>Singapore Gymnastics</td> </tr> <tr> <td>Bank</td> <td>DBS Bank 6 Shenton Way DBS Building Tower 1 Singapore 068809</td> </tr> <tr> <td>Current Account Number</td> <td>001-901445-0</td> </tr> <tr> <td>Swift Code</td> <td>DBSSSGSG</td> </tr> </table> <p>Each participating member Federation is kindly requested to reference the payment’s purpose as follows: SGOPEN18 – ‘federation name’.</p> <p>The participating federation is responsible for covering all bank transfer fees.</p>	Payable to	Singapore Gymnastics	Bank	DBS Bank 6 Shenton Way DBS Building Tower 1 Singapore 068809	Current Account Number	001-901445-0	Swift Code	DBSSSGSG
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CANCELLATION POLICY	<ul style="list-style-type: none"> • Failure to make payment of registration fee before the payment deadline will render the registration void. • Registration forms received later than the allocated deadline will NOT be accepted. • No refund permitted after 23rd April 2018. 								
DEADLINES SUMMARY	<table border="1" style="width: 100%;"> <tr> <td>Definitive Registration</td> <td>23rd March 2018</td> </tr> </table>	Definitive Registration	23rd March 2018						
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	Nominative Registration	23rd April 2018
	Entry Form for Judges	23rd April 2018
	Accommodation Form	23rd April 2018
	VISA request Form	23rd April 2018
	Travel Form	30th April 2018
	Payment (100%)	4th May 2018
	Online Music Submission (mp3 ONLY) <i>*Details will be communicated via email</i>	18th May 2018

We look forward to welcoming you to Singapore!

Yours Sincerely,
Singapore Gymnastics

Place and Date: Singapore 6/2/2018



CHOY Kah Kin
President
Singapore Gymnastics

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